Postgraduate Admissions Statement for
Postgraduate Certificate Clinical Conscious Sedation and Anxiety Management

This Admissions Statement applies to applications submitted for entry to the programme between 1 October 2022 and 30 September 2023.

It should be read in association with the University Admissions Principles and Procedures for Postgraduate programmes, the relevant prospectus entry and general application guidance.

Admissions criteria

Academic and English language requirements
The academic and English language requirements for this programme are displayed on the Postgraduate Prospectus.

For information on international equivalent qualifications, please refer to our International Office website.

Non-standard applications
Unfortunately, we are unable to accept non-standard applications for this programme. Applicants must meet the entry requirements stated here.

Application process

Online application form
Applicants should complete the online application form, uploading all required documents directly. Further information is available on our guidance for online applications page.

Applications will not be considered until all required documents have been uploaded.

Required and optional documents:

References: Required
One academic reference will be required as part of the application process. Professional references may be accepted if you graduated more than two years ago, or if professional experience is relevant to the application. References should comply with our standard requirements outlined on our guidance pages.

Degree certificate(s) and academic transcripts: Required
From first and subsequent degrees. Degree certificates and transcripts should comply with our standard requirements outlined on our guidance pages.

Personal statement: Required
Personal statements should highlight the motivation for applying for the course, and any relevant experience and/or skills.

English language certificates/other evidence: Required
Evidence of meeting the English language profile as stated on the Postgraduate Prospectus and specified by the University English Language Requirements Policy.

Curriculum Vitae (CV): Required
CVs should include details of other relevant work experience and qualifications to support an application.

Please include your GDC registration number.
Computer skills and access: Required
Applicants must have basic computer skills and access to a PC with internet connection for the duration of the course.

Disclosure and Barring Service (DBS): Required
Applicants must also undergo Disclosure and Barring Service (DBS) clearance before commencing clinical sessions within Trust premises.

International applicants must provide a satisfactory police check/certificate of good conduct from their home country (with a certified English translation if necessary). This requirement will be included in the conditions of any offer that is made and must be satisfied before admission to the programme can be confirmed.

General Dental Council Registration certificate: Required
Evidence of UK GDC Registration must be provided with the application and should cover the start date of the programme prior to any offer being made. International equivalents are not acceptable. Please upload this document in the ‘Other Information’ section on the application form.

Medico-legal indemnity insurance: Required
Applicants must have adequate medico-legal indemnity insurance.

Immunisations
In accordance with the requirements of the University Hospitals Bristol NHS Trust regarding students with access to patients, evidence of the following immunisations are required before commencing clinical sessions within Trust premises:

**MMR**
Either:
- Evidence of two MMR vaccinations, or
- Evidence of immunity to measles, mumps and rubella

**Tuberculosis**
Either:
- BCG scar, or
- Proof of vaccination

Overseas candidates must undergo a blood test after six weeks of arrival in the UK. Cases are assessed individually by occupational health staff.

**Hepatitis B**
- Three hepatitis B vaccines
- Blood test results showing immunity Five-year booster (if applicable)

**Chickenpox**
Either:
- Verbal history of disease, or
- Blood test results showing immunity, or
- Evidence of chickenpox vaccination within last 10 years.

**Exposure prone procedures (EPP) clearance**
Negative blood test results for:
- Hepatitis B
- Hepatitis C
- HIV

All students must take these blood tests in the UK, and must not have subsequently worked abroad, at least one week before commencing EPP work.
Selection process

Assessment of applications
All applicants are considered in line with the University’s Admissions Principles and Procedures Policy. Once a complete application has been submitted with all required supporting documents, it is considered by at least two members of staff using the following criteria:

- Performance in undergraduate degree
- English language ability (where applicable)
- References
- Personal statement
- Work experience

Interviews
Interviews are not required as standard, only if there are exceptional circumstances. The purpose of the interview is to assess whether the applicant has the necessary skills and capabilities to pursue the chosen postgraduate programme, and whether the programme is appropriate to the applicant’s interests and aspirations.

If required, interviewees based overseas will normally be interviewed by telephone or Skype.

Decisions
Applicants will be notified by email when a decision has been made and decision letters will be available to view and print by logging into the application. If there is a deadline by which applicants must accept an offer of admission or pay a deposit, this will be stated in the offer letter.

Offers
Offers will typically be made in line with the academic requirements set out above.

Offers made may be conditional or unconditional. An unconditional offer will be made to applicants who have already met the conditions and provided evidence that conditions have been met. Where academic or language requirements have not yet been fulfilled, applicants will receive a conditional offer outlining the requirements that must be met.

Deferrals
Requests to defer the year of entry must be submitted via the applicant portal. Requests to defer should be submitted at the earliest opportunity so that it can be reviewed by the admissions team. We cannot guarantee that requests will be granted.

Results deadline
Applicants who receive a conditional offer will be required to submit all final results to meet their offer conditions by 29th July 2022. Offer holders who will be unable to provide their final results by this date should email choosebristol-pg@bristol.ac.uk to notify the admissions team as soon as possible.

Additional information

Extenuating circumstances
If your education has been significantly disrupted through health or personal problems, disability or specific difficulties within your studies, you can submit an extenuating circumstances form as part of your application. The information provided will be treated confidentially and will help us to assess your academic performance fairly considering your circumstances.

Academic Technology Approval Scheme (ATAS)
An ATAS certificate is not required for this programme.
Visa
International students coming to the UK to study full-time may need to apply for a student visa. Tier 4 student visa guidance notes are available on the University website.

Fees and Deposits

Fees
Annual tuition fee are available on the relevant prospectus entry for this programme.

Deposits
All Home and International self-funded students accepting a place on a taught postgraduate dental programme are required to pay a deposit of £2000. Further information is available on how to pay programme deposits. Further information will also be provided in the offer letter to successful applicants. The deposit is non-transferable and non-refundable except under the circumstances outlined in the International Deposits Refund Policy.

Sponsored Students
Fully sponsored students are not required to pay the deposit but will need to upload a copy of their sponsorship letter to the online application.