

# Postgraduate Admissions Statement for



## Teaching and Learning for Health Professionals (PGCert, PGDip, MSc Modular, 30-credit option) Campus based.

## Teaching and Learning for Health Professionals (Full Time/Part Time MSc) Distance Learning.

This Admissions Statement applies to applications submitted for entry to the programme between 1 October 2022 and 30 September 2023.

It should be read in association with the [University Admissions Principles and Procedures](#) for Postgraduate programmes, the relevant [prospectus entry](#) and general [application guidance](#).

### Admissions criteria

<b>Academic and English language requirements</b>	The academic and English language requirements for this programme are displayed on the <a href="#">Postgraduate Prospectus</a>  For information on international equivalent qualifications, please refer to our <a href="#">International Office website</a> .
<b>Non-standard applications</b>	Unfortunately, we are unable to accept non-standard applications for this programme. Applicants must meet the entry requirements stated here.

### Application process

#### Online application form

Applicants should complete the online application form, uploading all required documents directly. Further information is available on our [guidance for online applications page](#)

Applications will not be considered until **all** required documents have been uploaded.

#### Required documents

✓	<b>References</b>	Referees may be professional or academic but should be able to comment on your suitability for further training in teaching skills via this programme, in particular, refer to time management, oral and written skills and your suitability to study a master's level programme. Professional referees must be of a more senior grade to the applicant and have known them for at least six months. Referees who are also applying to the programme at the same time as the applicant are excluded.  References should comply with our standard requirements outlined on <a href="#">our guidance pages</a> .
✓	<b>Degree certificate(s) and academic transcripts</b>	From first and subsequent degrees. Degree certificates and transcripts should comply with our standard requirements outlined on <a href="#">our guidance pages</a> .

✓	<b>Personal statement</b>	Personal statements should highlight the motivation for applying for the course, and any relevant experience and/or skills.
✓	<b>English language certificates/other evidence</b>	Evidence of meeting the English language profile as stated on the <a href="#">Postgraduate Prospectus</a> and specified by the <a href="#">University English Language Requirements Policy</a>
✓	<b>Curriculum Vitae (CV)</b>	CVs might include details of other relevant work experience and qualifications to support an application.  Within your CV please also provide the following information: <ul style="list-style-type: none"> <li>• Current professional group</li> <li>• Specialism</li> <li>• Grade</li> <li>• Membership of Professional Bodies</li> <li>• Teaching job title/position</li> <li>• Teaching employer</li> <li>• Sponsor details (where relevant) <ul style="list-style-type: none"> <li>○ Sponsor name</li> <li>○ Title</li> <li>○ Job position</li> <li>○ Organisation</li> <li>○ Address</li> <li>○ Email</li> <li>○ Phone number</li> <li>○ Is this person authorised to fund your studies – Y/N</li> <li>○ What amount will your sponsor cover</li> </ul> </li> </ul>

## Selection process

### Assessment of applications

All applicants are considered in line with the University's [Admissions Principles and Procedures Policy](#)

Once a complete application has been submitted with all required supporting documents, it is considered by at least two members of staff using the following criteria:

- Performance in undergraduate degree
- English language ability (where applicable)
- References
- Work experience

### Interviews

Interviews do not form part of the selection process.

### Decisions

Applicants will be notified by email when a decision has been made and decision letters will be available to view and print by logging into the application. If there is a deadline by which applicants must accept an offer of admission or pay a deposit, this will be stated in the offer letter.

### Offers

Offers will typically be made in line with the academic requirements set out above.

Offers made may be conditional or unconditional. An unconditional offer will be made to applicants who have already met the conditions and provided evidence that conditions have been met. Where academic or language requirements have not yet been fulfilled, applicants will receive a conditional offer outlining the requirements that must be met.

### **Deferrals**

Requests to defer the year of entry must be submitted via the applicant portal. Requests to defer should be submitted at the earliest opportunity so that it can be reviewed by the admissions team. We cannot guarantee that requests will be granted. Refer to <http://www.bristol.ac.uk/study/postgraduate/after-you-apply/offer/> for more information on deferrals.

### **Results deadline**

Applicants who receive a conditional offer will be required to submit all final results to meet their offer conditions by the date noted in their offer letter. Offer holders who are unable to provide their final results by this date should email [choosebristol-pg@bristol.ac.uk](mailto:choosebristol-pg@bristol.ac.uk) to notify the team as soon as possible.

## **Additional information**

### **Extenuating circumstances**

If your education has been significantly disrupted through health or personal problems, disability or specific difficulties within your studies, you can submit an [extenuating circumstances](#) form as part of your application.

The information provided will be treated confidentially and will help us to assess your academic performance fairly considering your circumstances.

### **Academic Technology Approval Scheme (ATAS)**

An ATAS certificate is not required for this programme.

### **Visa**

International students coming to the UK to study full-time may need to apply for a student visa. Guidance is available on the [University website](#).

## **Fees and Deposits**

### **Fees**

Details of tuition fees are available on the relevant [Fees & Funding page](#) for this programme. Tuition fees will vary depending on the mode of study applied for.

### **Deposits**

International self-funded students accepting a place on a taught postgraduate programme are required to pay a deposit of £2000. Further information is available on [how to pay programme deposits](#). Further information will also be provided in the offer letter to successful applicants. The deposit is non-transferable and non-refundable except under the circumstances outlined in the [International Deposits Refund Policy](#).

### **Sponsored Students**

Fully Sponsored students are not required to pay the deposit but will need to upload a copy of their sponsorship letter to the online application

## Version Control

Version Number	Date Released	Changes Made
<b>1.0</b>	1 <sup>st</sup> October 2022	First release of document
<b>2.0</b>	19 <sup>th</sup> May 2023	Personal statement removed from assessment criteria