

23rd October 2023

Dear Members of Court,

Re: University Court 2023

I very much hope you can attend this year's Annual Meeting of Court at the University of Bristol on Friday, 1 December 2023, on the theme of *Enterprise & Innovation*. An outline schedule of the meeting can be found overleaf.

The annual meeting will include both formal business and the themed workshop. We will meet in person in the Great Hall from 09:30 – 13:15, but we will also be streaming the session via Zoom for those unable to travel.

Workshop details

At the meeting of the University Court this year, our focus will be on Enterprise and Innovation. Growing, diversifying, and championing Enterprise and Innovation at the University of Bristol are crucial to delivering our strategy and realising our ambition to be in the Global Top 50 and UK top 10 universities by 2030. Academic entrepreneurship, spin-outs and start-ups, student enterprises, collaboration with industry, contract research, and new ventures allow us to realise real-world impact at a local, societal and global level and can play an important part in securing our financial sustainability.

We will consider where the University is doing well and how we can effectively communicate these successes to external audiences. We will assess where the University has the capacity for growth and how we might achieve this within local and sectoral constraints. Finally, we will consider the broader issues of equity, diversity and inclusion, taking inspiration from activities the University is already engaged in to address inequities in entrepreneurship and considering how we can further develop these.

A final agenda will be sent out at least seven days before the meeting. Following the University's current practice, the meeting papers will be published online only.

Under our university statutes, members of Court are required to give the Secretary a minimum of twenty days' written notice of any business they wish to raise at the meeting. The Statutes also require that members proposing any such business obtain the support of at least nine other members of Court.

Please contact the Governance Team by phone or email (see contact information above) for further information and advice if you wish to raise any business at the meeting, or once issued, you cannot access the online papers.

Questions will be taken at the meeting. Members of Court also have the opportunity to submit a question in advance. Advance questions must be submitted not less than ten days before the meeting date. You can [submit a question online](#), by **Tuesday 21st November 2023**. Where appropriate, questions will be responded to electronically outside of the meeting.

Please [register your attendance and provide diversity monitoring information](#). We would be grateful if you could complete the RSVP form by **Sunday 12th November 2023**.

Finally, I'd like to remind members that we will reimburse reasonable travel expenses but will not reimburse any accommodation costs or those relating to international travel. I have included a link to the [University Travel and Expenses Policy](#). Please get in touch with our governance team if you require any advice before confirming your attendance.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Lucinda Parr', written in a cursive style.

Ms Lucinda Parr,
Chief Operating Officer, University Secretary & Registrar

Annual Meeting of Court
Great Hall, Wills Memorial Building
Friday 1 December 2023

| | |
|-------|---|
| 09.30 | Registration |
| 10.00 | Welcome from the Chancellor |
| 10.05 | Annual reports to Court and other formal business |
| 10.50 | Open Forum Question Time |
| 11.10 | Comfort break |
| 11.45 | Workshop: Innovation & Enterprise |
| 13.15 | Close and informal buffet lunch |