

Dear Members of Professional Services Staff,

The Board of Trustees is seeking to appoint one professional services staff member (the Professional Services Trustees) to join the Board from 1 November 2024. The Board values diversity of thought and is particularly keen to receive applications from staff who can bring different perspectives based on a range of experiential, demographic and personal attributes. Please find below a list of specific skills and experience that we have identified as areas where the Professional Services Trustees would be able provide particular benefit to the Board and therefore strengthen its decision making. The Board will be looking for a broad range of skills and experience and you are not expected to meet all the requirements in order for your application to be considered.

- Governance experience and/or budget management experience
- A strong understanding of, and alignment with, the University's key strategic aims.
- Professional experience in supporting the delivery of the student and educational experience.
- A good understanding of the University operates and the UK Higher Education system including an appreciation of the national and international higher education environments.

Membership of the Board offers many benefits for Professional Services Trustees including:

- Opportunity to make a difference and play a key role in the success of the University.
- Further development of leadership and interpersonal skills.
- Development of a better understanding of both University and wider Board processes and operations, including the difference between strategic and operational matters.
- Increase corporate governance skills and experience including understanding and appreciating what corporate governance is and how to implement best practice methodologies into the University.

You are asked to note that staff members of the Board are not 'representatives' of any particular group and they are not bound by any mandate (i.e. they should not seek to lobby the Board in respect of staff matters). Rather, staff members of the Board must exercise their responsibilities in the interests of the University as a whole and use their knowledge and experience to help inform the Board's decision-making.

I hope you will consider this opportunity and I look forward to receiving your application. To apply, please send a short form CV (2 – 3 pages) and a personal statement outlining your suitability and interest to Helen.Cole@bristol.ac.uk . The closing date is midnight on Thursday 8 August 2024.

If you would like to discuss the opportunity further with myself or a member of the Governance Team before making your application, please contact Helen.Cole@bristol.ac.uk.

Yours Sincerely
Jack Boyer

J. Boyer OBE
Chair of the Board of Trustees
