

Staff Travel Survey Frequently Asked Questions

Why should I complete the travel survey?

Your views are important to us. In 2011, more than 2,200 staff completed the survey. Results from the survey help the University review and refine the way its travel plan operates. For instance, this year the University is completing its comprehensive parking review and your responses will help inform this important piece of work. If you elect to do so, you can also take part in our prize draw!

I do not have access to a computer. How can I participate?

Hard copies of the survey are available. Please contact Julia Jack, (0117) 3317259 or transport-plan@bristol.ac.uk. Completed surveys should be returned to Julia Jack, Sustainability, 1-9 Old Park Hill, BS2 2BB.

How often does the survey take place?

A staff travel survey is organised every years. During years when the staff survey is not carried out, a student travel survey is completed.

How long will it take me to complete the survey?

The survey will take approximately 10 minutes to complete.

Why are there so many questions?

The staff travel survey is our primary method of obtaining data on travel behaviour. The better we understand how our staff travel to work the greater the potential for new initiatives to be successful and our resources used wisely.

Why do you ask me for my postcode?

Postcodes will not be used for communication in any form, but are important in assessing the effectiveness of different parts of the travel plan.

Are any of the questions mandatory?

While none of the survey questions are mandatory, we hope you will complete all of the questions in as much detail as possible.

Can I see the results of previous surveys?

Previous survey results are available on the University's website:
<http://www.bristol.ac.uk/transportplan/surveys/>

Data protection

All individual responses to the survey will be treated in the strictest confidence. All data collected in this survey will be held securely and not passed to any other party, in accordance with the Data Protection Act 1998.

Question Specific Information

Q1 - 4 – Knowing some personal details helps us gauge how representative the survey is and to see what variable (e.g. gender) may have an influence on travel activities.

Q5 - The Main Precinct is the area centred around Senate House; including all University buildings on Woodland Road, Priory Road, Cotham Hill, Tyndall's Park Road, Tyndall Avenue, St. Michael's Hill, University Road, University Gate, University Walk, Cantock's Close, Park Row, Queens Road and Old Park Hill.

Q6 - This information will help us understand how different groups of staff perceive the travel plan. It will also help us target tailored information about travel initiatives to specific salary groups.

Q11 - The University already has a flexible working policy in place. We are interested to see how widespread this practice is and also identify how flexible working can have an impact on travel to work arrangements.

Q.12 - For your last working week. For example, if you have just returned to work following annual leave or sickness, complete for the last week prior to being off work.

Q15 - Postcode data allows us to identify transport patterns and it is used in discussions with public transport providers. Postcodes given in this survey will not be used to identify individuals.

Q17 & 19 - This information will be used to establish a demand profile for travel options e.g. availability of car parking or peak demand for bus services. It will not be passed on to other University departments or used to monitor attendance.

Qu. 21 & 22 – When we ask about parking in University car parks (**without** associated parking permit) this refers to staff who are not based at the Precinct and who park on one of the University's other sites, such as Langford.

Qu. 23 – The Residents Parking scheme will remove free on street parking spaces within central Bristol including the roads around the University. Car parking spaces will only be available to those with residents' permits. For more information please visit: www.bristol.ac.uk/transportplan/news.

Q24 - 29 - In order to judge the validity of any environmental assessment made of business travel it is important to gauge how much business travel is not appearing in University financial systems.

Q31 & 32 - Here the term 'virtual meeting' includes dedicated video conferencing suites, desktop conferencing such as Skype, NetMeeting or instant messenger conversations with more than two participants, mobile phone video conferencing such as Apple's FaceTime, and telephone conferencing services.

If your question has not been answered above please contact Julia Jack, (0117) 3317259 or transport-plan@bristol.ac.uk.

Thank you in advance for your participation in this year's survey.