

**School of Modern Languages
University of Bristol**



**University-Wide Language Programme
Student Handbook
2021 - 22**

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1. WHAT IS THE UNIVERSITY-WIDE LANGUAGE PROGRAMME?

The University-wide Language Programme offers students from across the University of Bristol the opportunity to take a language course as part of their degree.

For the academic year 2021-22, we expect classes to be delivered partly in person and partly online ([see 12. below](#) for details).

In the event of further restrictions being imposed by the pandemic in person teaching will move online.

The courses are run by the [School of Modern Languages](#) and open to the groups of students described in 3. below.

2. WHICH LANGUAGES ARE ON OFFER?

For 2021-22, we offer fully accredited units in:

- French
- German
- Italian
- Japanese
- Korean
- Mandarin Chinese
- Modern Standard Arabic
- Portuguese
- Spanish
- Russian

Draft timetables will be available on the School of Modern Languages web page: <http://www.bristol.ac.uk/sml/study/uwlp/>

Please note that timings and details may be subject to changes in response to the COVID-19 pandemic.

3. WHO CAN ENROL?

The units are offered to the following groups of students:

1. Students from all faculties as an **Open Unit**. Students on Single Honours programmes are free to choose units outside their main subject department. Some departments have also chosen to offer open units to students registered on Joint Honours programmes. If in doubt, you should consult your home department for advice and guidance when considering your free choice units. These units may be taken by students in any year of an undergraduate programme.

Languages on offer are **French, German, Italian, Japanese, Mandarin Chinese, Portuguese, Russian, Spanish, Modern Standard Arabic** and **Korean**. For further details: See [Unit Catalogue](#)

2. First and second year undergraduate students from the **Engineering, Science, Social Science and Law** faculties as part of the **Study in Continental Europe** programme. This range of language units is offered at two levels - for first year students and for second year students specifically to prepare them for study abroad. Languages on offer are: **French, German, Italian** and **Spanish**. For further details: See [Unit Catalogue](#).

Please note:

An Open Unit must be part of a 120 or 130-credit point agreed programme of study. These units are not available to students without credit points. For further information, see also [Introduction to the Open Units scheme](#).

4. HOW DO I REGISTER?

If you are an **existing student**, you must contact your Home School in the first instance by **22 March 2021**.

If you are a **new student** commencing your first year of study in the autumn of 2021 and you have 20 credits of open units in your programme of study, you will be offered an opportunity to register interest in talking a unit by your School in September 2021. The deadline for registration is **24 September 2021**.

At registration, you will be asked to complete details of the language you would like to take and the level you would like to study. The School of Modern Languages makes every effort to accommodate open units requested, but, due to timetabling constraints, this may not always be possible. Unit choices will only be confirmed once timetabling constraints have been checked.

Please note the following important information:

You will normally **NOT** be accepted onto a language unit after Week 3 of the University of Bristol academic calendar. For the academic year 2021-2022 this will **Friday 15 October**.

If you withdraw from a language unit, you should inform the School of Modern Languages via the email address for UWLP sml-uwlp@bristol.ac.uk who will then confirm that you have withdrawn.

It is your responsibility to inform your home department if you have withdrawn from a School of Modern Languages unit. You must check the Student Information System to ensure the cancellation of the unit has been recorded.

You will not be able to withdraw from an Open Unit after **Week 2** of the University of Bristol academic calendar. For the academic year 2020-2021 this will be no later than **Friday 8 October 2021**.

5. HOW MANY CREDIT POINTS ARE THE UNITS WORTH?

All units are fully accredited and are worth **20 credit points** and run during weeks 2-24: Teaching Block 1 and Teaching Block 2.

6. CAN I STUDY A LANGUAGE FOR NO CREDIT?

No. The School of Modern Languages does not accept non-credit students on its units.

For all undergraduates, any language unit must be part of a 120/130-credit point programme of study.

7. CAN I STUDY A LANGUAGE IF I AM A NATIVE SPEAKER OR A BILINGUAL SPEAKER?

If you are a native speaker of any of the languages on offer you are **not** permitted to study that language.

If you are a bilingual speaker of any of the languages on offer you may be permitted to study that language, depending on your level.

8. WHEN ARE THE UNITS AVAILABLE IN MY DEGREE?

The university-wide language units are offered mainly in your first two years of study, which we refer to as Level 4 (C) and Level 5 (I).

However, you may also take such units at any point in your degree where you have the option of taking an open unit, whatever year of study you are in. Please check with your School if you plan to take a Level 5 / I or Level 4 / C Open Unit in your final year, as some Schools do not permit this.

LEVEL 4 / C UNITS

According to your previous experience in learning the language concerned, you may enter at different starting points:

- Beginners – for students who have no previous experience
- Post-beginners – for students who have a GCSE or equivalent
- Intermediate - for students who have an A level or equivalent

The first objective is to give you a sound level of communicative competence in the language. This means that by the end of the first year you will master the basic skills to communicate in most everyday situations.

For students starting at a higher level than Beginner or post-GCSE, this is an opportunity to bring your general language skills to a high level of proficiency.

Another important objective is to develop your understanding of cultural aspects of the countries where the language is spoken.

The units provide entry points for all students studying for the first time at the School of Modern Languages (regardless of their language level and year of their degree course). The units are primarily aimed at 1st year students but they are also open to 2nd, 3rd and 4th year students.*

If you successfully complete a Level 4 unit you may progress onto the corresponding Level 4 or 5 unit if you have open units in that year of study (see below).

If you have an AS level or another qualification, we advise you to take a diagnostic test (for French, German and Spanish) – see 4. above. You may also wish to contact the relevant language director for further advice if you are uncertain which level to join.

You may continue your language study by taking up a further unit in the same language in the following year of study. The diagram below shows the progression. This means that the language units can be the first step of a two-year course that aims to equip you with the language skills to enable you to function effectively in a variety of situations (e.g. study abroad, professional, etc.).

* Again, please check with your School whether you may take a Level 5 unit in the next year of study.

* Some departments do not permit 2nd, 3rd and 4th year students to take a Level 4 / C unit. Check the level of the unit with your department before enrolling.

PROGRESSION:

STUDY YEAR ONE

STUDY YEAR TWO

Beginners

Follow-on

Post-Beginners

Advanced

Intermediate

LEVEL 5 / I UNITS

These follow on from the Level 4 / C units as indicated in the diagram above:

- Follow-on – for students who have taken a Beginners course
- Advanced – for students who have completed an Intermediate course

Level 5 / I units follow on from Level 4 and equip you with the language skills which will enable you to function effectively in a variety of situations (e.g. study abroad, professional, etc.).

They aim to develop the academic (e.g. oral presentation, listening for notetaking) and social skills which are necessary for studying or working in an international environment. For Advanced Units a further aim is the development of language competence in your specialist area (e.g. engineering, science, economics, etc.)

A further important objective is to further develop your understanding of cultural aspects of the countries where the language is spoken.

Level 5 / I units are the level of entry for all students who have already completed one year of study on the School of Modern Languages University-wide Language Programme.

However, 2nd, 3rd and 4th year students may be directly admitted to this level if they demonstrate that they already have a higher level of proficiency in the language. Law students taking “Study in Continental Europe” who have an A level in a language go directly into Advanced units in their second year.

Online self-access materials which complement the Advanced units are available on Blackboard. The materials are available in French, German and Spanish and are designed to supplement the schemes of work for those units.

LEVEL 6 / H UNITS

In addition to the above units some students every year return from a Year Abroad and wish to continue study in their chosen language.

These carry 20 credit points and are the highest level of units on offer at the School of Modern Languages. This level is designed for undergraduate students who have followed the 'Study in Continental Europe' pathway and are returning from a year abroad.

In some cases, where numbers are small 'Study in Continental Europe' students may be offered an alternative unit from the School of Modern Languages' courses for final year languages undergraduates.

The unit aims to maintain and reinforce the advanced specialist concepts and cultural awareness acquired during the period abroad. It focuses on developing the communication skills necessary for interviews, meetings, negotiations and presentations, enabling students to function effectively in an international business environment and labour market. These units do not include translation or the study of literature.

Any students wishing to follow this level who have not spent a year abroad should have advanced language skills in the target language. Please contact the Language Director of the language concerned before registering for this Level to ensure you have the required level.

Please note: The format of all units has been devised to ensure quick progress. The approach is different from what you may have experienced in school GCSE or A Level courses.

9. HOW WILL I BE PLACED IN AN APPROPRIATE GROUP FOR MY LEVEL?

Choosing a group depends on your prior learning experience.

All students studying on the UWLP for the first time will normally start at one of three entry points:

- Beginners – you have zero experience in the language. Do not register for this level if you already have a GCSE or equivalent (see note below)
- Post-Beginners – you have a first qualification, a GCSE or equivalent / A1 on the [CEFR](#) (also 11. below)
- Intermediate – you have a second qualification, an A level or equivalent (B1 on the [CEFR](#) also 11. below).

NOTE:

Registering as a beginner when you already have a qualification in a language is not permitted. In our experience, it not only makes for a frustrating experience for the student, it also damages the learning experience for your fellow students and makes the teacher's task more difficult as she has to deal with a greater range of knowledge and ability than the scheduled course is designed for.

If, however, you are unsure which level is appropriate for you, you may take a diagnostic test. Please contact the School of Modern Languages if you are unsure which level you should register for. Cases where the test may be suitable include:

- You learned the language to a lower level more than five years ago.
- You have knowledge of a language through your family. We call this being a "heritage speaker".
- You have lived in the country where the language is spoken but do not have a formal qualification.
- You have a qualification from another country outside the UK which is not readily comparable to an A level or GCSE.

You should NOT register for a language course on UWLP if you are a native speaker of the language concerned or have completed your secondary education through the medium of that language.

If you are taking a "Study in Continental Europe" pathway, you will usually enter at Intermediate or Post-Beginners level, depending on prior qualification.

10. UNITS IN CHINESE AND JAPANESE

For these languages, we use slightly different names to describe the levels because students typically have not learned these languages before.

Making progress in Chinese and Japanese is usually slower at lower levels because of the need to master a new writing system. However, there are still three levels:

- Beginners
- Pre-intermediate
- Intermediate

Students with prior learning experience in Chinese and Japanese should contact the School for advice on which level to select – please email sml-uwlp@bristol.ac.uk.

For students returning from study in Japan there is also an Advanced course.

You should NOT register for Chinese or Japanese language course on UWLP if you are a native speaker of the language concerned or have completed your secondary education through the medium of that language.

11. COMMON EUROPEAN FRAMEWORK OF REFERENCE FOR LANGUAGES AND BENCHMARK LEVELS

[Common European Framework of Reference for Languages](#) (CEFR) has six broad descriptive levels A1, A2, B1, B2, C1, C2, each expressed a series of capability statements (e.g. “a student at this level can...”).

Beginners units

Overall, students will reach a level comparable to A1 of the CEFR.

Post-Beginners

Overall, students will reach a level comparable to A2 / B1 of the CEFR.

Intermediate

Overall, students will reach a level comparable to B2 of the CEFR.

Follow-on

Overall, students will attain a level comparable to A2 / B1 of the CEFR.

Advanced units

Overall, students will reach a level comparable to C1 of the CEFR.

Ab-initio units in Japanese and Mandarin Chinese

Overall, students will reach a level comparable with key elements of Japanese-Language Proficiency Test (JPLT) Level N5 or the Chinese Proficiency Test (HSK) Level 1.

Pre-intermediate units in Japanese and Mandarin Chinese

Overall, students will reach a level comparable with the Japanese-Language Proficiency Test (JPLT) Level N5 or the Chinese Proficiency Test (HSK) Levels 2 & 3.

Intermediate units in Japanese and Mandarin Chinese

Overall, students will reach a level comparable with the Japanese-Language Proficiency Test (JPLT) Level N4 or the Chinese Proficiency Test (HSK) Level 4.

12. HOW MANY CONTACT HOURS WILL I HAVE?

We expect teaching hours in 2021-22 will be delivered partly in person on campus and partly online, depending on government guidelines. If further restrictions are imposed by the pandemic, teaching will move to online classes only.

Study hours vary according to the level of study and language.

- Beginners, Post-Beginners, Follow-on and Intermediate classes in French, German, Portuguese, Spanish and Italian have two contact hours per week of teaching – one hour in person on campus and one hour online - plus additional asynchronous activities.
- All other units have three contact hours per week of teaching – two hours in person on campus and one hour online, plus additional asynchronous activities.

You should expect to complete a minimum of six hours study outside of class contact time each week.

Please note: All classes Start in Week 2.

13. ATTENDANCE

Attendance registers are kept, and you should be aware that regular attendance is essential. Students who do not attend regularly will be reported to their School and will receive a formal warning that may affect their progress.

Language learning requires a continued commitment to attending class and carrying out the activities set by your tutor. From many years of experience, we know that students who miss class often make poor progress. Those that attend regularly make progress and pass assessments.

The programme has very high success rates (90%+) but these depend on good attendance and engagement in learning. The very few students who fail are usually those who have missed numerous classes and not kept up with the syllabus.

14. HOW ARE THE CLASSES RUN?

The language units are taught in small groups of normally 10 to 15 students. More advanced classes are delivered entirely in the target language and students are expected to take an active role during class time.

All tutors are native speakers or have near-native competence in the language they are teaching. The emphasis during class will be on developing all four basic skills through a combination of classroom interaction and home learning. Extensive reading and writing tasks will be generally completed outside contact hours.

15. HOW ARE THE UNITS ASSESSED?

Effective language learning depends on constant checking and revision.

Set homework and tests in class are part of this process. We refer to these activities as “formative”. You are expected to complete any formative in-class tests or formative written homework as part of the course. Formative work must be completed for the award of credit in line with the principles set out at <http://www.bristol.ac.uk/academic-quality/assessment/codeonline.html>

We will review student progress at the end of the first term. Any student who is not completing work as expected may receive a formal warning.

The final marks for each UWLP unit are referred to as “summative” assessment.

Summative assessment of each UWLP unit is built around the need to test how well students have mastered the four skills of reading, writing, speaking and listening.

For all Beginners, Post-Beginners, Intermediate and Follow-on units and all units in Japanese and Chinese:

- Speaking is tested by examinations held in class time at the end of Teaching Block 2.
- Listening, Writing and Reading are tested in formal examinations held in the summer exam period.

For Advanced units:

- Oral Presentation and Speaking tests are held in class
- Listening and Reading are assessed by an examination in the summer exam period.
- Writing is assessed by a subject-specific project (see 16 below)

Your tutor will advise you of the dates for assessments.

Please note: If you miss an assessment through illness or for some other reason you must fill in the appropriate [extenuating circumstances form](#) and provide supporting documentation to the School Office.

Otherwise you are expected to attend all assessments and repeat sessions for absentees will not be arranged. If you fail to attend without good reason you will receive a mark of zero. All parts of the assessment are compulsory.

If assignments are not submitted on the day of the agreed deadline, a penalty of 10 marks will be applied for each working day the work is not submitted post agreed deadline. If the penalty effected summative assessment mark is brought below the pass mark of 40, it will be classed as a fail.

16. SUBJECT-SPECIFIC PRESENTATION & WRITTEN PROJECT (ADVANCED FRENCH, GERMAN AND SPANISH ONLY)

The Subject-Specific Oral Presentation and Written Project form the core of the Continuous Assessment at Level 2. The aims are:

- to develop your study skills (e.g. reference skills, summarising and paraphrasing, analysing and synthesising, organising, etc.) in relation to your main subject;
- to provide a bridge between language study and your main subject course;
- to provide an opportunity for the development and practice of oral presentation skills taught in class;
- to provide an opportunity for the development and practice of extended written academic skills taught in class;
- to offer a platform for feedback on oral and written performance in a specialized context;
- to provide an opportunity for researching and acquiring subject-specific vocabulary.

Choice of a topic

In consultation with your language tutor you are required to choose a topic closely related to your core subject. In some cases, this can be done in consultation with the relevant subject department.

Research and reading

You are expected to research your topic thoroughly and extensively, selecting reading materials from target language sources as far as possible, although you may also use relevant sources in English. Possible source materials are to be found on the Internet, in periodicals kept in the School of Modern Languages or in University libraries.

Please note: Quotations should be acknowledged and all sources identified in a bibliography at the end of the written project. At all times, you should be able to provide evidence of the sources used.

Organisation, preparation and assessment

Presentation

You should submit a title and outline during Week 4 of Term 1, and start preparing your presentation once this has been agreed with your language tutor. A time limit of 10 minutes per presentation is given, plus five minutes at the end for questions and feedback. You should also consider using visual aids and/or handouts and should prepare a list of key vocabulary. For hints on how to best prepare for this assessment see Oral Presentation Guidelines.

Written Project

You should submit the title and a brief outline in Week 11. You should hand in your completed project before the Easter break.

17. PLAGIARISM

For details of Arts Faculty policy on plagiarism see the [Teaching Support Unit Guidelines on Plagiarism](#).

18. WHERE AND WHEN WILL MY ASSESSMENT TAKE PLACE?

Assessment is made up of two parts and takes place as follows:

- Oral examination

These will usually take place in class time at the end of each teaching block. You will be informed by your tutor when these two assessments are to be tested. Followed by:

- Listening Comprehension Test and Writing and Reading Examination (though see 16. above for the role of Writing in the Advanced French, Spanish and German.

This takes place in week 25 (pre-exam week) and will be conducted online. Week 25 is the week after the end of teaching and before the beginning of the main assessment period. UWLP exams are scheduled then to avoid clashes with your main subject examination timetable.

The examination timetable for all written papers is organised centrally by the University, and all information regarding your final examination will be posted on Student Information before the examination period begins. It is your responsibility to access this information and know when your examination takes place.

If you fail to complete any part of the assessment without extenuating circumstances you will receive a mark of zero for that component.

19. SPECIAL CIRCUMSTANCES

Should you need extra time in an examination, you must register with the examinations office for special circumstances. The examinations office will duly provide the School of Modern Languages with a list of students requiring extra time.

20. HOW DO I OBTAIN MY FINAL MARKS?

The School of Modern Languages does not release details of exam results to students as all marks are subject to the exam boards in the different faculties.

In order to find out your final mark you need to contact your home department. Administrative staff in each department can access all School of Modern Languages results electronically.

21. WHAT HAPPENS IF I FAIL A UNIT?

All parts of the assessment are compulsory. If you do not attempt a component and do not provide extenuating circumstances, you will automatically receive a mark of zero for that component.

In order to pass a language unit you need to obtain an overall pass mark of 40%. If you are taking the Study in Continental Europe Programme, in order to go abroad you may be required by your home department to achieve a mark of at least 50%.

In the event of failing a unit, you may be offered the opportunity to take a resit examination. Resit examination papers are administered at the School of Modern Languages during the University's resit period in August/September. Your home department and the examinations office will contact all students who have failed with details of the resit schedule.

22. STAFF

There is a Language Director for each of the languages taught.

Any issues which are related to the administration of the unit you are taking should in the first instance be addressed to the email address in the School of Modern Language Office sml-uwlp@bristol.ac.uk and may be referred to the relevant language director (see contact details below).

The Director of Foreign Language Teaching has overall responsibility for the programme and acts as manager for Chinese, Japanese, Korean and Modern Standard Arabic.

The School has an open-door policy should any student wish to see a member of either the management or administration team.

The following key staff are involved in the delivery of the UWPL units at the School of Modern Languages:

Contacts:	Email
French	
Ms Fabienne Vailes - Language Director	f.vailes@bristol.ac.uk
Ms Stephanie Demont - Deputy Language Director	s.demont@bristol.ac.uk
German	
Ms Mandy Poetzsch - Language Director	Mandy.Poetzsch@bristol.ac.uk
Ms Ruth Winter - Deputy Language Director	R.R.Winter@bristol.ac.uk
Russian and Czech	
Mrs Elena McNeilly – Language Director	elena.mcneilly@bristol.ac.uk
Spanish and Portuguese	
Ms Marga Menendez-Lopez - Language Director	M.Menendez-Lopez@bristol.ac.uk
Ms Itziar Martinez – Deputy Language Director	i.martinez@bristol.ac.uk
Italian	
Dott. Andrea Zhok - Language Director	A.Zhok@bristol.ac.uk
Dr Vera Castiglione – Deputy Language Director	V.Castiglione@bristol.ac.uk
Programme Leader & Contact for Arabic & Korean	
Dr Ian Foster - Director of Foreign Language Teaching	Ian.Foster@bristol.ac.uk
Senior Language Tutor, Japanese	
Ms Yuri Takemura	Yuri.Takemura@bristol.ac.uk
Senior Language Tutor, Mandarin Chinese	
Ms Joanna Yang	mlxy@bristol.ac.uk

24. GENERAL CONTACT DETAILS

The School of Modern Languages School
Office is situated in room G88 at:

17 Woodland Road

Bristol BS8 1TE

Tel: +44 117 33 18011

Fax: +44 117 33 18010

E-mail: sml-uwlp@bristol.ac.uk

Office hours:

Term time and Vacation time:

Monday to Friday 8.30am - 4.30pm

APPENDICES

A. TABLE OF ENTRY LEVELS AND PREREQUISITES

French, German, Italian, Spanish, Portuguese, Russian, Modern Standard Arabic, Korean, Mandarin Chinese, Japanese	Pre-requisite
Beginners	No Prior knowledge, qualification or experience of the language, absolute beginner

French, German, Italian, Spanish	Pre-requisite
Post-Beginners	A pass at GCSE grade C or equivalent qualification
Intermediate	A pass at A Level grade C or equivalent qualification
Follow-on (also Portuguese)	Successful completion of Beginners course
Advanced	Successful completion of Intermediate course or equivalent
Level 6 units	Successful completion of year abroad or equivalent experience

Mandarin Chinese, Japanese	Pre-requisite
Pre-intermediate	Successful completion of Beginners course or equivalent qualification or experience
Intermediate	Successful completion of Pre-intermediate course or equivalent qualification or experience
Advanced	Successful completion of intermediate course or equivalent qualification or experience (typically Year Abroad)

B. AIMS AND OBJECTIVES

Beginners

This unit provides a general introduction to the target language. It is intended:

- To provide students with a solid foundation of the essential structures of the target language, thus enabling them to communicate effectively across the four key language skills at an elementary level on a variety of general topics.
- To enable participants to give and understand information and to achieve a confident elementary level of communicative competence in everyday situations.
- To introduce students to the customs, culture and society of the regions/countries in which the languages are spoken and to develop student awareness of the general social and cultural background of the language.
- To enable students to apply their developing language skills into areas related to their field of study.

Post-Beginners

This unit provides further development of students' knowledge of the target language beyond beginners' level. It is intended:

- To review and consolidate the essential structures of the target language, developing both vocabulary and a range of language structures thus equipping students with the linguistic tools to enable them to communicate effectively in everyday situations.
- To further develop active and passive language skills, including comprehension skills in listening and note taking, productive skills in speaking, reading and writing.
- To expand students' knowledge of the socio-cultural aspects of the regions/countries in which the languages are spoken, and to introduce the transferable skills necessary for studying and/or working abroad.

Intermediate

This unit provides further development of students' knowledge of the target language beyond intermediate level. It is intended:

- To review and consolidate the essential structures of the target language, developing both vocabulary and a range of language structures thus equipping students with the linguistic tools to enable them to communicate effectively in everyday situations.
- To further develop active and passive language skills, including comprehension skills in listening and note taking, productive skills in speaking, reading and writing.
- To expand students' knowledge of the socio-cultural aspects of the regions/countries in which the languages are spoken and to introduce the transferable skills necessary for studying and/or working abroad.

Follow-on

This unit is designed to follow on from the beginners' level unit. It provides further development of students' knowledge of the target language beyond that level.

It is intended:

- To review and consolidate the essential structures of the target language, developing both vocabulary and a range of language structures thus equipping students with the linguistic tools to enable them to communicate effectively in everyday situations.
- To further develop active and passive language skills, including comprehension skills in listening and note taking, productive skills in speaking, reading and writing.
- To expand students' knowledge of the socio-cultural aspects of the regions/countries in which the languages are spoken and to introduce and develop the transferable skills necessary for studying and/or working abroad.
- To introduce the linguistic structures and terminology which will enable them to pursue academic goals in the target language and to develop the skills which will facilitate their integration into the socio-cultural and academic environment of the target language.

Advanced

This unit is designed to follow on from the intermediate level unit. It provides further development of students' knowledge of the target language at an advanced level. It is intended:

- To introduce and develop the linguistic structures and terminology which will enable the student to pursue academic goals of their chosen discipline.
- To develop and offer practice in specific academic skills such as those necessary for taking notes from lectures, giving oral presentations and writing an extended report on a core subject related topic.
- To equip students with the background knowledge which will enable them to integrate quickly in the social, cultural and academic environment of the target language.

AFTER YEAR ABROAD (OR WITH EQUIVALENT COMPETENCE) ONLY

Level 6 / H

These units are designed to follow on from a year abroad or equivalent experience. They provide further development of students' knowledge of the target language at an advanced level. It is intended:

- To maintain and reinforce the advanced specialist concepts and the cultural awareness acquired during the period of study or work in the country of the target language.
- To prepare students to function effectively in an international business environment and the international labour market.

JAPANESE AND CHINESE ONLY

Pre-Intermediate

This unit provides further development of students' knowledge of the target language beyond beginners' level. It is intended:

- To review and consolidate the essential structures of the target language, developing both vocabulary and a range of language structures thus equipping students with the linguistic tools to enable them to communicate effectively in everyday situations.
- To further develop active and passive language skills, including comprehension skills in listening and note taking, productive skills in speaking, reading and writing.
- To build on knowledge of the socio-cultural aspects of the regions/countries in which the languages are spoken and to introduce the transferable skills necessary for studying and/or working abroad.

Post-Intermediate

This unit provides further development of students' knowledge of the target language at an advanced level. It is intended:

- To introduce and develop the linguistic structures and terminology which will enable the student to pursue academic goals of their chosen discipline.
- To develop and offer practice in specific academic skills such as those necessary for taking notes from lectures, giving oral presentations and writing an extended report on a core subject related topic.
- To equip students with the background knowledge which will enable them to integrate quickly in the social, cultural and academic environment of the target language.

C. COURSE CODES

Entry Level	Credit points	Language	Course code
Beginners	20	French German Italian Japanese Korean Mandarin Chinese Modern Standard Arabic Portuguese Russian Spanish	UWLP10001 UWLP10004 UWLP10014 UWLP10012 UWLP10018 UWLP10013 UWLP10008 UWLP10024 UWLP10016 UWLP10009
Post-Beginners	20	French German Italian Spanish	UWLP10002 UWLP10005 UWLP10015 UWLP10010
Intermediate	20	French German Spanish	UWLP10003 UWLP10006 UWLP10011
Follow-on	20	French German Italian Portuguese Spanish	UWLP20001 UWLP20003 UWLP20010 UWLP20016 UWLP20005
Advanced	20	French German Spanish	UWLP20002 UWLP20004 UWLP20006

JAPANESE AND MANDARIN CHINESE

Entry Level	Credit points	Language	Course code
Pre-intermediate	20	Mandarin Chinese Japanese	UWLP20009 UWLP20008
Intermediate	20	Mandarin Chinese Japanese	UWLP30002 UWLP30001
Advanced	20	Japanese	UWLP30003

LANGUAGE FOR BUSINESS AND PROFESSIONAL PURPOSES

Entry Level	Credit points	Language	Course code
Level 6 / H (normally after Year Abroad)	20	French for Business and Enterprise	FREN30047
		Spanish for Business	HISP30057