Request for Permission to Submit a Late Complaint

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| |  |  | | --- | --- | | Date | Click or tap here to enter text. | | Forename | Click or tap here to enter text. | | Surname | Click or tap here to enter text. | | Student Number (7-digit number on UCard) | Click or tap here to enter text. | | Programme of Study | Click or tap here to enter text. | | School | Click or tap here to enter text. | | Faculty | Click or tap here to enter text. | | Email Address (University) | Click or tap here to enter text. | | Email Address (Alternative contact) | Click or tap here to enter text. | |

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| Brief summary of complaint  Click or tap here to enter text. |
| Reason for inability to submit the complaint at the appropriate time. This will need to be supported by relevant evidence relating to the entire period since the complaint deadline.  Click or tap here to enter text. |
| Evidence attached?  YES NO |
| ***Is there a wellbeing or visa concern that we need to be aware of?***  Click or tap here to enter text. |