

Sustainable Procurement Implementation Plan 2016-2017

Strategy referred to	Sub-Area	Action	Start Time	End Time	Status	Cost	Policy Objective	Strategy Objective	Target	
Strategy action relates to	e.g. legislation, awareness	The actions should relate back to our strategy and policy objectives	mmyy	mmyy	On target Not on target Complete	Yes No Possible	Specific Policy reference	Strategy objective ref and/or Legislation ref	Target	Update December 2017
Sustainable Procurement	Policy / Systems	Investigate, develop and implement Flexible Framework Level 4/5 with the University of Bristol Estates Purchasing team and Procurement team processes.	Oct-16	Oct-17		No	1,2,3,4	SP1	T1&2	On-going work, still on levels 2 and 3.
Sustainable Procurement	Supplier Engagement	High impact areas in the Purchasing Sustainability register have been identified. Key areas will be focused on using a Net Positive Futures Supplier Engagement Tool.	Oct-16	Oct-17		Possible	1,2,3,4	SP1	T1&2	All suppliers have been approached using the Supplier tool. Complete.
Sustainable Procurement	Policy / Systems	Through working with Estates Contracting and Procurement managers, all tenders will be considered with a basic whole life cycle cost analysis to cover sustainability aspects.	Oct-16	Oct-17		Possible	1,2,3,4	SP1	T1&2	Pilot project underway. Completion 2017/18.
Sustainable Procurement	Policy / Systems	Develop procedures to minimise reputational risk to the University, by giving preference to fair trade, or equivalent goods and services	Oct-16	Oct-17		Possible	1,2,3,4	SP1	T1&2	Not complete.

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Sustainable Procurement	Policy / Systems	Develop procedures to ensure sustainability criteria are included in all specifications, relevant to the the product or service being procured.	Oct-16	Oct-17		No	1,2,3,4	SP1	T1&2	WLC is developing an approach that includes documentation for inclusion within tenders which could be the basis for this. On-going.
Sustainable Procurement	Communications	Develop a Sustainable Procurement plan to communicate to all staff, to help end users become familiar with Sustainable Procurement key practices	Oct-16	Oct-17		No	1,2,3,4	SP1	T1&2	Not complete, transfer to next year.
Sustainable Procurement	Training	Sustainable Procurement Training, key principles for Procurement Managers	Oct-16	Oct-17		No	1,2,3	SP1	T1&2	Complete via CIPS.
Sustainable Procurement	Policy / Systems	Integrate audits for Sustainable practices with ISO 14001 EMS audits.	Oct-16	Oct-17		Possible	1,2,3,4	SP1	T1&2	Not complete, transfer to next year?

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Sustainable Procurement	Training	Advise and support University colleagues to acquire goods and services that contribute positively to achieving sustainability objectives. In particular using whole life costing- producing a spend profile for the life-span of the product.	Oct-16	Oct-17		No	1,2,3,4,6	SP1	T1&2	Started, on-going, Whole Life Costing pilot started.

Reference EMS: Issued by Anj Cooke / Rose Rooney: Approved by Martin Wiles. Issue date December 2017. Version 6. Issue 2.