**Cancer Research Network Early Career Researchers’ Event June 2024**

**ABSTRACT SUBMISSION FORM**

**Submission deadline:** **Tuesday 7 May 2023 at 12 noon**

*NB:*

* *Please read the guidelines at the end of this form and tick the box at the bottom to confirm you have read them; forms will be returned if this box is unticked*
* *Notifications will go out the week of 20 May 2024*

Completed abstract forms should be submitted to catherine.brown@bristol.ac.uk

Please tick from the list below (you may tick more than one):

[ ]  I wish my abstract to be considered for an oral presentation \*

[ ]  I wish my abstract to be considered for a poster presentation

\* As speaking slots are limited in number, you will be offered a poster presentation if an oral presentation is not available

Please tick ONE of the boxes below:

​​☐​   I agree to my abstract may be reproduced in its entirety in the e-proceedings

​​☐​   My abstract may be reproduced in the e-proceedings following editing (i.e. I will submit an edited version for printing)

​​☐​   My abstract may be NOT reproduced in the e-proceedings

**Name of presenting author:**

**Position and, if relevant, year of study:**

**School / Department**:

**Email for correspondence:**

**Abstract Title:**

**Authors:** ­­­­­­­­­­­­­­

**Abstract (max 300 words, excluding references, you DO NOT need to use the sub-headings below):**

Aim:

Methods:

Results:

Discussion:

References:

**PLEASE READ AND TICK THE BOX BELOW TO CONFIRM YOU HAVE READ THE GUIDELINES**

**Instructions for oral presentations:**

* Abstracts should be no more than 300 words in length, including punctuation
* Abbreviations: please spell out in full the first mention, followed by the (standard) abbreviation in parentheses, and do not abbreviate in the title of the abstract
* Abstracts do not need to contain suggested sub-headings as set above; use a format that works best for you
* Images and tables may be included; they will not contribute to the overall word count
* Research at any stage is welcome, including works in progress. Sharing of methodology, or posing a research question requiring expertise, feedback or a new point of view is encouraged
* Due to limited speaking slots, you may be offered a poster presentation instead of an oral one despite your stated preference
* Scoring of presentations will be based on four factors:
* Clarity of message (out of four)
* Overall impression (out of four)
* Delivery of message (out of four)
* Visual content (out of four)

Total score = sum of four sub-scores out of 16

NB: Your judge will not necessarily be an expert in your area and they will therefore not be judging on the science, but on your knowledgeability, design and delivery of the research being conveyed.

* Prize(s) will be awarded based on average score(s). One prize of £50 (which may come in the form of an Amazon voucher from sponsors) and one £30 prize will be awarded.
* Presentations as .ppt, .pptx or .pdf MUST be emailed to catherine.brown@bristol.ac.uk by 12 noon on Friday, 14 June 2024; this will allow us to provide advance access to presentational materials or alternative presentational formats to delegates if required, and presentations will be preloaded and ready to deliver on the day to avoid delay.
* Abstracts will be collated into an electronic proceedings which will be circulated to all registered delegates following the event. Please tick the appropriate box above if you are happy, or not, for your submission to be included.
* Presentations are scheduled for no longer than 15 minutes, which includes time for questions. You should therefore time your talk for 10-12 minutes to allow for a Q&A afterwards. There will not be any questions if you speak for the full 15 minutes. Timings will be strictly adhered to!!!!

**Instructions for poster presentations:**

* Abstracts should be no more than 300 words in length, including punctuation
* Abbreviations: please spell out in full the first mention, followed by the (standard) abbreviation in parentheses, and do not abbreviate in the title of the abstract
* Abstracts do not need to contain suggested sub-headings set above; use a format that works best for you
* Images and tables may be included if required; these will not contribute to the overall word count
* The poster session will be taking place in the Life Sciences Building foyer on poster boards; your board will be clearly labelled with your name
* Posters should be printed as A1 PORTRAIT so they don’t intrude on other boards
* Velcro tabs will be provided
* Boards will be available from 9.30 on the day and posters should be hung by 11.30 before the poster session / lunch break starts
* Presenters MUST stand by their poster during the poster session for judging; you will be allowed 30 minutes prior to this to eat and mingle with other presenters.
* Scoring of posters will be based on four factors:
* Clarity of message (out of four)
* Overall impression (out of four)
* Delivery of message (out of four)
* Visual content (out of four)

Total score = sum of four sub-scores out of 16

NB: Your judge will not necessarily be an expert in your area and they will therefore not be judging on the science, but on your knowledgeability, design and delivery of the message being conveyed.

* Abstracts will be collated into an electronic proceedings which will be circulated to all registered delegates following the event. Please tick the appropriate box above if you are happy, or not, for your submission to be included.
* Prize(s) will be awarded based on average score(s). At least one prize of £50 will be awarded (possibly in the form of an Amazon voucher, depending on sponsorship). If more than 8 posters are displayed a 2nd place prize of £30 will be awarded; if more than 12 posters, a 3rd place prize of £20 will be awarded.

[ ]  I confirm I have read the guidelines for oral / poster presentations and understand the instructions detailed above