

Bristol Student Community Partnership (BSCP) ONLINE Minutes: Monday 7 October 2024

Attendees

University of Bristol

University of Bristol (UoB)
Phaedra Karaoli (PK):, Community Liaison Coordinator
Liam O'Shea (LO):, Head of Public Affairs, and
Deputy Chief of Staff
Hannah Quinn (HQ), Chief of Staff
Ben Pilling (BP), UoB Student Union Executive

Bristol Councillors

Cllr Guy Poultney (GP), Cotham (Chair)
Cllr George Calascoione, (GC) Clifton Down
Cllr Mohamed Makawi (MM), Cotham
Cllr Izzy Russell (IR), Ashley

Bristol City Council

Chris Swinscoe (CS), Neighbourhood Enforcement Team (NET)

Avon and Somerset Police

PC Sian Harris (SH)
Insp. Jon Scott (JS)

Bristol Waste Company (BWC)

Sarah Burns (SB)

Community representatives

Derrick Colier (DC) - Chandos Road
Ald. Anthony Negus (AN) – Chandos Road
Dr. Jill White (JW) – Cotham Hill
Fiona McVey(FM)- Chandos Road

Landlords/Letting Agents

Pippa Barry, Penlane Landlords

Apologies

Cllr Paula O'Rourke, Cllr Serena Ralston, Cllr Ani-Stafford-Townsend, Cllr Patrick McAllister, Jon Mallinson (BCC PHS), Onn Kee David (BCC PHS), Hayden Berry (BCC PHS), Heidi Stillwell (BCC PHS), Amelia Rutherford (BCC PHS), Sharon Evans (UWE), Fiona McVey (Chandos Road RA), John Hickey: Landlords/Letting Agents, John McWilliams, Alex McKie (BWC), Nohelia Fernandez, Megan Davis (BCC NET), Naomi Jones, Steve Dale.

Agenda

1) Introductions and Welcome – GP (chair)

The chair welcomed all attendees to the meeting.

- **Seek new co-chair or agree not to have one**

AGREED: to take no action at this time, pending the outcome of the current Community Liaison recruitment process.

2) Approve last minutes and actions update (5mins)

AGREED: Minutes. One typo has been corrected.

Actions Update:

1	GP to provide feedback to BWC for 2025 planning of the SOTM campaign	COMPLETE
<p>Students on the Move feedback for 2025:</p> <ul style="list-style-type: none"> • Bristol Waste teams to correctly site bins– in particular bin sited on Alfred Street • Additional on-site signage clarifying how to dispose of furniture • Info pack for landlords clarifying scheme • Reasonable steps to prevent over-size / furniture disposal • Provide rental opportunities for 1100ltr bins year-round • Investigate / explore potential reuse schemes • Explore possibility of delaying Saturday morning collection until later in the day. 		
ACTION: GP to provide any further SOTM feedback for 2025 to BWC		
2	HQ and SE to explore UoB and UWE providing references for 2nd year students' to landlords	INCOMPLETE
<p>COMPLETE for UoB (HQ) - Lyndsey Zdero is the point of contact for UoB. INCOMPLETE for UWE – No response received. No representative in attendance.</p>		
ACTIONS: GP to contact UWE regarding attendance and reporting issues. HQ to raise attendance and reporting issues with contacts at UWE.		
3	HQ to provide UoB Update on Student Waste Regulations and VC Working Groups	COMPLETE
4	UWE report and updates SE to provide 2023 -2024 annual report in time for the next BSCP meeting.	INCOMPLETE
<p>No report was received. No representative was in attendance. Community representatives voiced concern about their complaints to UWE receiving delayed responses, or no response at all.</p>		
ACTIONS: GP to contact UWE regarding attendance and reporting. HQ to raise with contacts at UWE.		
5	HB to provide a copy of the Bristol City Council Private Housing Sector Tenant Pack Update in time for the next meeting	INCOMPLETE
<p>No report was received. No representative was in attendance.</p>		
ACTIONS: GP to formally raise ongoing issues regarding BCC Housing (attendance,		

	reporting, Pinpoint issue) with Chair of Housing Policy Committee.	
6	GP to commence community forums asap and feedback on its response for next BSCP meeting.	INCOMPLETE
	Community Forums paused pending the outcome of the current Community Liaison recruitment process.	
	ACTION: GP to action Community Forums following completion of current Community Liaison recruitment process.	
7	GP to circulate draft Council approved warning letter to residents RE Bins on streets	INCOMPLETE
	Paused pending the outcome of the current Community Liaison recruitment process.	
	ACTION: GP to action following completion of current Community Liaison recruitment process.	
8	AN to send letter to BCC PHS regarding HMO licenses on Pinpoint and provide feedback on its response at the next BSCP meeting.	ONGOING
	AN's draft had been circulated and agreed.	
	ACTION: AN to send letter to BCC PHS regarding HMO licenses on Pinpoint and report back response to next meeting.	
9	Hayden Berry will take comments back to Senior management regarding HMO licenses on Pinpoint (inc. Lynne Miller (GDPR), OD for further response and to feedback on its response for next BSCP meeting	INCOMPLETE
	ACTION: GP to formally raise ongoing issues regarding BCC Housing (attendance, reporting, Pinpoint issue) with Chair of Housing Policy Committee.	

3) Op Beech update – SH

The police have attended 28 different incidents since resumption of Operation Beech. General noise, house parties etc. Op Beech officers use bodyworn camera. Recently agreed that officers will deliver letters to students when they attend student houses. Op Beech will return from 16th October on Wednesdays.

4) UoB update – HQ, PK

- **Staffing update**

Community Liaison officer vacancy closes midnight 8th October & a date for interviews has been identified. A small group of residents will be included within assessment process. At present, an SU rep is not planned for involvement in the recruitment process.

ACTION: HQ to explore the involvement of an SU officer in Community Liaison recruitment process.

- **Structure of the Academic Year**

University term began earlier this year and the rest of the changes are predicted to have less impact on residents. Thus far, this seems to correlate as predicted. 2024-25 is a transition year, so next summer will revert back to the usual length in advance of 25-26.

- **VC Working Group update**

Next meeting on 22nd October with focus on engagement & education. Meeting on enforcement was positive and generated a number of actions which will be fed back to BSCP at the next meeting.

FM provided an update on the working parties, more information to be provided by HQ in due course.

ACTION: HQ to circulate written update of VC working group meetings so far including action points, and dates and subjects of future meetings

5) UWE update

No UWE update due to non-attendance.

ACTION: GP to contact UWE regarding attendance and reporting. HQ to raise with contacts at UWE.

6) A.O.B

1. Bristol Waste engagement update (SB)

Engagement officers from Bristol Waste have spoken to 100 students, giving out recycling and waste advice. Officers spent three days at UoB & two days at UWE. They have also supported local residents' associations.

The group made note of the frequency of waste collections being missed. Local councillors are currently looking into this issue.

ACTION: GP to formally raise missed waste collections with relevant BCC policy committee

2. Thanks

GP formally thanked LO for arranging the recent transport meeting to discuss Public Transport provision in Cotham Ward,

3. Outgoing Community Liaison Officer

The group formally thanked the outgoing Community Liaison Officer Steve Smith and made particular note of the following:

- His commitment to supporting local residents' groups
- His effectiveness at addressing long-term issues such as late-night-noise and street litter
- His success collaborating with partner agencies to deliver meaningful change
- The personal qualities which made him an excellent Community Liaison Officer: a good listener, diligent in his approach, and clear in his communication.

The group asked that these considerations be borne in mind during the recruitment process for a new Community Liaison Officer.

The group expressed its thanks to PK for covering Steve's role since his departure, and expressed their support and confidence in her.

Several members of the group wished to express regret that Steve was not retained by UoB.

AGREED: A formal vote of thanks was taken and passed unanimously.
ACTION: GP to pass on vote of thanks to Steve Smith.

APPENDIX 1: ACTION SHEET

1	GP	Provide any further SOTM feedback for 2025 to BWC
2	GP	Contact UWE regarding attendance and reporting issues
3	HQ	HQ to raise attendance and reporting issues with contacts at UWE.
4	GP	Formally raise ongoing issues regarding BCC Housing (attendance, reporting, Pinpoint issue) with Chair of Housing Policy Committee.
5	GP	Action Community Forums following completion of current Community Liaison recruitment process and report back to next meeting.
6	GP	Circulate draft Council approved warning letter to residents RE Bins on streets following completion of current Community Liaison recruitment process
7	AN	Send letter to BCC PHS regarding HMO licenses on Pinpoint and report back response to next meeting.
8	HQ	Explore the involvement of an SU officer in Community Liaison recruitment process.
9	HQ	Circulate written update of VC working group meetings so far including action points, and dates and subjects of future meetings
10	GP	Formally raise missed waste collections with relevant BCC policy committee
11	GP	Pass on vote of thanks to Steve Smith

The next BSCP meeting is scheduled for: 30th January 2025, 2pm (online).