

University of Bristol

REVIEW OF THE SCHOOL OF

21-22 February 2013

SAMPLE PROGRAMME**Review Panel:**

Pro Vice-Chancellor (Chair)
 Dean of Faculty
 External reviewer
 External reviewer
 Internal reviewer (from another faculty)
 Sabbatical Officer, Students' Union
 Review Co-ordinator, ESU

School Team:

Head of School
 Director of Studies
 Director of Research
 Director of Graduate School
 School Manager

Thursday 21st February - meetings will take place in

12.30 – 13.30	Private meeting of the Review Panel to plan the review
13.30 – 14.30	Tour of facilities
14.30 – 15.30	Meeting with the Head of School
15.30 – 17.00	Meeting with the School Senior Management Team (to discuss: strategies, finance, organisation, staff dvpt, planning & resource management)
17.00 – 18.00	Private meeting of the Review Panel
18.30	Dinner (Review Panel only)

Friday 22nd February - meetings the will take place in

08.30 – 09.00	Private meeting of the Review Panel
09.00 – 10.45	Meeting to discuss education and the student experience in undergraduate programmes with Director of Studies, Programme Directors and other relevant academic and support staff
10.45 – 11.15	Meeting with undergraduate students
11.15 – 11.30	Break
11.30 – 12.15	Meeting to discuss education and the student experience in taught and research postgraduate programmes with Director of Graduate School, Programme Directors and other relevant academic and support staff
12.15 – 12.45	Meeting with postgraduate students
12.45 – 13.45	Lunch and private meeting of the Review Panel
13.45 – 15.15	Meeting to discuss research, entrepreneurship and engagement with Director of Research, Heads of Research Groups and other relevant academic and support staff
15.15 – 16.00	Private meeting of Review Panel to clarify recommendations and points of commendation for inclusion in the review report and for immediate feedback to the School
16.00 – 16.30	Future planning and briefing with Head of School
16.30 – 17.00	Review Panel feedback to the School

Please note: *The programme will be drawn up by the Review Co-ordinator in consultation with the Chair, the Faculty Dean and the School. This is an example programme and will vary in accordance with each school and dependent upon school structure and composition.*