

Postgraduate Admissions Statement for



Clinical Conscious Sedation and Anxiety Management PG Certificate (Postgraduate Certificate)

This Admissions Statement applies to applications submitted for entry to the programme between 1 October 2020 and 30 September 2021.

It should be read in association with the [University Admissions Principles and Procedures](#) for Postgraduate programmes, the relevant [prospectus entry](#) and general [application guidance](#).

Admissions criteria

Academic and English language requirements	The academic and English language requirements for this programme are displayed on the Postgraduate Prospectus For information on international equivalent qualifications, please refer to our International Office website .
Non-standard applications	Unfortunately, we are unable to accept non-standard applications for this programme. Applicants must meet the entry requirements stated here.

Application process

Online application form

Applicants should complete the online application form, uploading all required documents directly. Further information is available on our [guidance for online applications page](#)

Applications will not be considered until **all** required documents have been uploaded.

Required and optional documents

✓	References	One academic reference will be required as part of the application process. Professional references may be accepted if you graduated more than two years ago, or if professional experience is relevant to the application. References should comply with our standard requirements outlined on our guidance pages .
✓	Degree certificate(s) and academic transcripts	From first and subsequent degrees. Degree certificates and transcripts should comply with our standard requirements outlined on our guidance pages .
✓	Personal statement	Personal statements should highlight the motivation for applying for the course, and any relevant experience and/or skills.
✓	English language certificates/other evidence	Evidence of meeting the English language profile as stated on the Postgraduate Prospectus and specified by the University English Language Requirements Policy

✓	Curriculum Vitae (CV)	CVs might include details of other relevant work experience and qualifications to support an application.
✓	General Medical Council Registration number	Offers will only be made to applicants registered with the GMC. Registration status will be checked as part of the admissions process.

Selection process

Assessment of applications

All applicants are considered in line with the University's [Admissions Principles and Procedures Policy](#)

Once a complete application has been submitted with all required supporting documents, it is considered by at least two members of staff using the following criteria:

- Performance in undergraduate degree
- English language ability (where applicable)
- References
- Personal statement

Interviews

Interviews may form part of the selection process.

The purpose of the interview is to assess whether the applicant has the necessary skills and capabilities to pursue the chosen postgraduate programme, and whether the programme is appropriate to the applicant's interests and aspirations.

If required, interviewees based overseas will normally be interviewed by telephone or Skype.

Decisions

Applicants will be notified by email when a decision has been made and decision letters will be available to view and print by logging into the application. If there is a deadline by which applicants must accept an offer of admission or pay a deposit, this will be stated in the offer letter.

Offers

Offers will typically be made in line with the academic requirements set out above.

Offers made may be conditional or unconditional. An unconditional offer will be made to applicants who have already met the conditions and provided evidence that conditions have been met. Where academic or language requirements have not yet been fulfilled, applicants will receive a conditional offer outlining the requirements that must be met.

If an applicant is not selected to receive an offer for the course to which they have originally applied, we may offer the opportunity to be considered for an alternative programme in a related subject area. In such cases applicants will receive an email notification providing any alternative course options and asking whether they wish to be considered for these. It may be necessary for applicants to submit additional documentation in order for the application to be fully considered for an alternative programme. Details of the documentation required can be found in the admissions statement for the relevant programme.

Deferrals

Deferrals are not permitted for this programme. Applicants are encouraged to re-submit their application for consideration the following year.

Regulatory requirements

Offer holders who accept a place on this programme must submit additional information upon request prior to registration.

✓	Computer skills and access	Applicants must have basic computer skills and access to a PC with internet connection for the duration of the course.
✓	Disclosure and Barring Service (DBS)	Applicants must also undergo Disclosure and Barring Service (DBS) clearance before commencing clinical sessions within Trust premises. International applicants must provide a satisfactory police check/certificate of good conduct from their home country (with a certified English translation if necessary). This requirement will be included in the conditions of any offer that is made and must be satisfied before admission to the programme can be confirmed.
✓	General Medical Council Registration certificate	The certificate needs to cover the start date of this course.
✓	Medico-legal indemnity insurance	Applicants must have adequate medico-legal indemnity insurance.

Immunisations

In accordance with the requirements of the University Hospitals Bristol NHS Trust regarding students with access to patients, evidence of the following immunisations are required before commencing clinical sessions within Trust premises:

✓	MMR	Either: <ul style="list-style-type: none"> • Evidence of two MMR vaccinations, or • Evidence of immunity to measles, mumps and rubella
✓	Tuberculosis	Either: <ul style="list-style-type: none"> • BCG scar, or • Proof of vaccination Overseas candidates must undergo a blood test after six weeks of arrival in the UK. Cases are assessed individually by occupational health staff.
✓	Hepatitis B	<ul style="list-style-type: none"> • Three hepatitis B vaccines • Blood test results showing immunity Five-year booster (if applicable)
✓	Chickenpox	Either: <ul style="list-style-type: none"> • Verbal history of disease, or • Blood test results showing immunity, or • Evidence of chickenpox vaccination within last 10 years.
✓	Exposure prone procedures (EPP) clearance	Negative blood test results for: <ul style="list-style-type: none"> • Hepatitis B • Hepatitis C • HIV All students must take these blood tests in the UK, and must not have subsequently worked abroad, at least one week before commencing EPP work.

Fees and Deposits

Fees

Annual tuition fee are available on the relevant [prospectus entry](#) for this programme.

Deposits

International self-funded students accepting a place on a taught postgraduate programme are required to pay a deposit of £1500. Further information is available on [how to pay programme deposits](#). Further information will also be provided in the offer letter to successful applicants. The deposit is non-transferable and non-refundable except under the circumstances outlined in the [International Deposits Refund Policy](#).

Sponsored Students

Sponsored students are not required to pay the deposit but will need to upload a copy of their sponsorship letter using the 'Post Submission Uploads' section of the online application.

Additional information

Extenuating circumstances

If your education has been significantly disrupted through health or personal problems, disability or specific difficulties within your studies, you can submit an [extenuating circumstances](#) form as part of your application.

The information provided will be treated confidentially and will help us to assess your academic performance fairly considering your circumstances.

Academic Technology Approval Scheme (ATAS)

An ATAS certificate is not required for this programme.

Visa

International students coming to the UK to study full-time may need to apply for a student visa. [Tier 4 student visa guidance notes](#) are available on the University website.

Version 1.0	Created September 2020
Version 1.1	Updated October 2020 to highlight specific regulatory requirements.

