

Pre-sessional Admissions Statement

This statement should be read in conjunction with the University's Admissions Principles and Procedures:

<http://www.bristol.ac.uk/university/governance/policies/admissions/>



Year of Admissions cycle:
2018

Courses covered:

Pre-sessional courses (14, 10 and 6 week courses) (available to applicants who have an offer to study a degree at the University of Bristol).

1. Course specific:

1.1 Admissions process

Application

- Postgraduate applicants: should tick they would like to attend one of the pre-sessional courses when they accept their postgraduate offer online.
- Undergraduate applicants: should complete the pre-sessional application form (please contact CELFS for details: celfs-presessional@bris.ac.uk).

Applications assessed by the CELFS admissions team.

Application deadline

There is an application deadline for this programme, which is displayed on the CELFS website: <http://www.bristol.ac.uk/english-language/study/dates/>

Application assessment methods

All applications are considered on an equal basis.

All applications are considered by the admissions team who assess the SELT.

All applications are considered in accordance with the University's policy on equality and diversity (<http://www.bristol.ac.uk/equalityanddiversity/policy.html>). The University of Bristol upholds the principles of equality and diversity, respect and dignity. Candidates are not discriminated against on the grounds of race, ethnicity, nationality, gender, sexuality, religion or belief, disability, health or age.

Decisions

Applicants will be notified by email when a decision has been made. If there is a deadline by which applicants must accept their offer of admission, this will be stated in the offer letter.

1.2 Academic criteria

Required documents for the course are:

- SELT

1.3 Personal statement criteria

Not required for the summer pre-sessional course application.

1.4 Interviews

Interviews are not part of the selection process for this programme.

1.5 Mature applicants

No additional qualifications required, all applicants are treated the same.

1.6 Aspirational offers

Not applicable.

1.7 Alternative offers

Not applicable.

1.8 Deferred applications

Deferrals are allowed but the application will be re-assessed the following year by the CELFS admissions team. We also need to ensure that you have a new offer for your degree programme. The team will check requirements on behalf of the applicant, and ensure the SELT scores are valid (there is no admin fee).

1.9 Resits

Not applicable.

1.10 Transfers

We would not consider a transfer request from another UK HEI to this course.

1. General

2.1 Admissions team

Applications assessed by the CELFS admissions team.

2.2 Admissions process

Applicants will normally receive communication via email to the email address used to set up their application form account. Applicants should ensure that this profile email address is kept up-to-date.

An application is received by CELFS electronically, and receipt is confirmed by email. Processing may take up to 14 days. Once a decision has been made, the applicant will be informed by email. If the applicant decides to accept an offer, then they are encouraged to do so by email, and provide any required supporting documents as soon as they are available. CELFS will email the applicant regarding the deposit payment (£1,000). For unconditional offer holders, CELFS will produce CAS numbers (no more than 3 months before the start date).

2.3 Visit day

We understand that it is difficult for international students to visit the University of Bristol. We do however encourage students to visit if they would like to:

<http://www.bristol.ac.uk/study/undergraduate/visits/>

2.4 Correspondence with applicants

CELFS will correspond with applicants using the email address provided on the application form. If an applicant nominates an Agent, we will also send correspondence to the Agent. If the contact details change, we ask applicants to inform us by email: celfs-presessional@bristol.ac.uk

2.5 Academic entry requirements

Applications for this course do not require specific Academic qualifications, nor a specific grade.

However, there are specific entry requirements for undergraduate and postgraduate programmes at the University of Bristol. We recommend you make yourself aware of the qualifications required for your chosen programme *before* you apply for the pre-sessional course: <http://www.bristol.ac.uk/study/postgraduate/search/>

We will **only** accept applications for the summer pre-session courses from students who already have an offer to study a degree programme at the University of Bristol.

2.6 Reference criteria

Not required for the summer pre-session course application.

2.7 International applicants

No additional information, all applicants are treated the same.

2.8 English language requirements

All applicants are required to demonstrate that they have sufficient ability to understand and express themselves in both spoken and written English in order to benefit fully from their degree course.

The English language entry requirements for the pre-session courses are on the CELFS website: <http://www.bristol.ac.uk/english-language/study/pre-session-courses/entry-requirements/>

SELT must be valid (less than 2 years old).

If the applicant has been educated in English, they should apply directly to a degree programme.

2.9 Contextual information

Not applicable.

2.10 Typical offers

Applicants must meet the entry requirements: <http://www.bristol.ac.uk/english-language/study/pre-session-courses/entry-requirements/>

2.11 Extenuating circumstances

Not required for the summer pre-session course application. (This will have already been taken into account, where applicable, by the degree Admissions Teams)

2.12 Policies

Note: CELFS are currently working through the admissions policies and procedures and re-writing them where necessary for the CELFS courses. However, for the time being, we refer to the UoB policies:

<http://www.bristol.ac.uk/university/governance/policies/admissions/>

2.13 Additional information

If you cannot find the information about the entry requirements for your country, please email CELFS: celfs-presessional@bristol.ac.uk

Deposits

Self-funded students are required to pay a deposit of £300. You can pay this deposit online at: <http://bris.ac.uk/online-payments/deposits> using a credit or debit card. Alternatively you can pay through our PaytoStudy account at www.bristol.ac.uk/paytostudy PaytoStudy is an international payment solution which offers competitive exchange rates. Where PaytoStudy has a local bank account, all wire fee charges will be eliminated and you will be able to pay in your local currency to a local bank account.

The deposit is required to make your offer unconditional.

The deposit is non-transferable and non-refundable except under the circumstances outlined in the International Deposits Refund Policy which is available at:

<http://www.bristol.ac.uk/english-language/study/fees/refunds/>

To make the payment you will need your student number which you will find in your offer letter.

2.14 Contacts for enquiries

Any enquiries should be addressed to celfs-presessional@bristol.ac.uk or +44 (0)117 33 18522