University of Bristol Q-Step Internship Scheme

About the scheme

The Q-Step Internship Scheme is available for students who wish to be hosted by an organisation that will offer experience in applied quantitative data analysis.

It offers funding for a minimum of 7 internships per year to students who meet the following criteria:

- They are current students of childhood studies, human geography, politics, sociology or social policy.
- They have sourced an internship themselves. The internship must be 4 weeks (140 hours).
- The host organisation guarantees to provide experience to the student of applied quantitative data analysis as it is used in their organisation. This need not be statistically advanced but should offer real world experience of collecting data, making sense of data, presenting data and/or applying the data, to produce a written report, for example. In short, a goal of the internship should be to make use of the student's numeracy, statistical literacy and data analytical skills - to see how data are used in the workplace.

The scheme is sponsored by the Nuffield Foundation, ESRC and HEFCE.

Funding information

Funding grants of £938 and £469 respectively are available.

All interns are remunerated at least National Minimum Wage (£6.70/hour from October 2015) by their host organisation.

The scheme is competitive and placements are awarded on a 'first come-first served' basis, provided that the criteria above are met. If you are unsure about your eligibility, please contact Professor Richard Harris, Director of Bristol Q-Step: rich.harris@bris.ac.uk

How to apply

1. Having sourced an internship themselves, students should gain preliminary approval from Prof. Harris. Prof. Harris will confirm whether Q-Step will provide a £938 or £469 grant towards the opportunity.
2. Following preliminary approval, additional detail should be submitted by the organisation using the Q-Step Internship form. This detail is then used to support the initial request for funding.
3. The Internships and Work Experience Consultant will send a copy of the Q-Step Internship Agreement to the host organisation for review & signature and then to Prof. Harris for his signature.
4. Upon the internship commencing, the host organisation should complete the Q-Step Internship start confirmation form, providing the confirmed internship dates, a copy of the intern’s contract and the organisation’s bank details for transfer.
5. The Q-Step Centre (Prof. Harris) will check in during the internship to ensure it is progressing well and ask for feedback at its conclusion.

For more information, please see the Q-Step website.