

Bristol Student Community Partnership (BSCP)

Terms of Reference 2023

Purpose of the Group

Joint working partnership and an alliance between the University of Bristol and the University of the West of England, the respective Student Unions and agencies working with the community with the aim of supporting and promoting positive community cohesion.

Membership

Representatives of the Universities and Student Unions – with subsidiary membership to include:

- Bristol City Council
- Ward Councillors
- Avon and Somerset Police
- Community representatives
- Landlord/letting agents
- Those commissioned or contracted to provide services for any of the above.

Meeting Focus

Meetings to primarily focus on one or two key issues from the priority list:

1. Data and information provision
2. Responsibilities of landlords, guidance, and standards
3. Noise pollution, nuisance, and disturbance
4. Waste and recycling
5. Education, communications, promoting positive behaviours
6. Harnessing student volunteering

Logistics of Meetings

The BSCP will convene FOUR times a year, once within each academic term, at a suitable time and venue for a duration of up to 1.5 hours.

Relevant guest participants will be sought to attend as and when necessary, particularly if a meeting is focussed on single issues items.

Paperwork will be issued well in advance of the meeting (4 weeks) and intended duration of each agenda items will be made clear.

The Chair will seek to keep the meetings as report free as possible with focus on sharing dialogue/reviewing key issues and devising recommendations to achieve shared objectives.

Reports will be circulated in advance and questions/feedback can be sought before meetings. On occasion, sub-task and finish groups may be established to support specific thematic objectives. Such groups and specifics of their operation will be raised in meetings.

The chair will act between meetings to ensure the timetable is being followed and deciding a proposed focus for the next agenda. The Chair will also maintain a live 'actions list' and seek periodic updates from action owners between meetings.

Meetings will not be recorded, a simple minute which records any actions/recommendations will be taken.

Once approved, minutes will be published, along with relevant reports on:

<http://www.bristol.ac.uk/accommodation/community/partnership/>

Objectives

To promote positive, cohesive community relations and increase community confidence by:

- Maintaining and communicating existing proven protocols already in place which effectively resolve community issues such as noise, waste and ASB.
- Identifying, developing, and maintaining cross-partner solutions to community cohesion challenges.
- Developing and updating cross partnership marketing and communications campaign plans to disseminate key messages and outcomes arising from the planned programme of activity.
- Creating and maintaining sustainable projects which will help and support students in private rented accommodation.
- Establishing and reviewing information and intelligence sharing protocols that ensure the appropriate flow of information between agencies and partners to effectively promote positive student/community relations.

Continual review and evaluation of partnership activity and disseminate best practice among partners and beyond.

Performance Management and Accountability

The performance of the Student Community Partnership will be measured via annual feedback by student and resident representatives.

The Chair will be elected annually and maintain responsibility for the BSCP.

Dated 12/12/2022

Review 12/12/2023