
Moving out

of University-allocated accommodation

Use our handy factsheet to make sure you've covered all aspects of moving out to avoid charges for damage, cleaning, lost keys or rubbish disposal.

1. A few weeks before you leave

- Check your tenancy end date for your residence. Tenancy dates for your residence can be found in your accommodation guide: bristol.ac.uk/students/accommodation/

2. Two or three days before you leave

- Take down anything from your walls and check there are no marks.
- Begin to pack the contents of your wardrobe, drawers etc, then give them a wipe down, along with all surfaces (including skirting boards).
- Put aside things you don't want anymore and get them ready to donate to charity. Don't put items that can be reused out with the rubbish, even if you don't want them, it's wasteful and these items could be of real use to others. Details of where you can take these items can be found on our website at: bristol.ac.uk/accommodation/current/moving-out/.
- Get your flatmates together to make a start on cleaning the communal areas. You will need to empty cupboards, surfaces and your fridge-freezer, and clean all surfaces, the inside of cupboards, the oven, microwave and the fridge-freezer, including defrosting it. Take out all your rubbish and recycling.

3. On the day you leave

- Clean your en suite, sink, taps and mirror (if you have them). You need to clean the walls, toilet and shower, wipe down the door, clean the floor and empty the bin.
- Vacuum your bedroom carpet and leave it stain free.
- Empty your bin and put any rubbish in your residence refuse area. Don't leave any rubbish or unwanted items in your room or communal areas as you will be charged for removal of these.
- Return all of your keys (including for your mailbox etc if applicable). If you're living in a University-owned residence, you can hand keys in to your Student Support Centre or accommodation manager. In partnership residences, please return your keys to your residence reception.

In the summer of 2016 students got charged over £40,000 for damage and extra cleaning in the residences. We don't want this to happen to you.